



DS

DANSCOTT STUDIO

WWW.DANSCOTTSTUDIO.COM

**Driven by passion,
backed by experience!**

DANSCOTT STUDIO
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Welcome to Danscott Studio! We are very proud to say that our studio is celebrating its 39th Anniversary. Our very dedicated and talented teaching staff is excited to exceed all of your expectations in the upcoming year. Our studio encourages a team spirit while focusing on perfecting and maintaining a high standard of technical training, year round.

DS is in the process of implementing an online registration and payment process. Once we are up and running, we will have information regarding online options for both registration and also payments. We will post details of this once the site is live.

Registration will commence May 1, 2020 and the DS Admin is excited to answer any and all questions you may have. We may not be able to meet in person but we are only an email away. We will host an additional Open House and Registration at our studio on Aug 26 & 27, 5:00-8:00 pm and Aug 29, 10:00 am-2:00 pm. The DS admin is looking forward to meeting with you and sharing updates regarding '20-'21.

Please read this Policy Handbook through carefully as it is extremely important; please keep for future reference. Further newsletters will follow throughout the dance year from the DS office and also be posted on our website.

POLICY HANDBOOK FOR 2020/2021

DANCE CLASSES

The teachers and director will be placing dancers in their appropriate level(s). Invitations to try alternate levels will come from the teachers and studio director, only. See below, pages 2, 3 and 4 for a list of Regular Classes, Specialty Classes, our 8 week Pre-School programs and also our exciting Hip Hop/Street Jazz Sessions. New this year, full year programs of Contemporary (2 levels), an Advanced Open Ballet Class for Higher levels of Vocational and an Adult Stretch & Strength...be sure to check this out!

Intensive students at a Junior 2/3 B Jazz level or Jr 3/PI 1 A Jazz level and higher, must register for Technique and Progressions, with their Jazz class.

"B" levels for our students at a Pre-Intermediate 1/2 B Jazz and higher must also register for our Stretch & Strength Class. These intensive B level students must also be in a full year ballet program; Vocational ballet levels are also advised for any student, when they are capable.

"A" Jazz levels, Jr 3/PI 1 A and higher, please note that the Stretch & Strength Program is optional. For our younger and pre-competitive dancers, Pre-Junior and Junior Tap/Jazz combo classes, Pre-Competitive Junior Dance and Jr 1/2 levels, a Technique class or Stretch & Strength class is not mandatory when registering for a Jazz class.

See below for further guidelines or see a Danscott teacher or office representative if you have questions. We look forward to assisting you through our registration process.

REGULAR DANCE CLASSES

PRE-JUNIOR and JUNIOR JAZZ/TAP COMBO: Pre-School age 4 and 5 years; Junior 5-7 years

PRE-COMPETITIVE JUNIOR DANCE: For dance beginners or having minimal experience, ages 8-12 years. A fun introduction to Jazz, Lyrical, Musical Theatre and Contemporary.

TAP (Adapt Syllabus): Junior 1/2 to Intermediate 3 Levels (age 6 and up)

JAZZ (Adapt Syllabus): Junior 1/2 to Intermediate 3 Levels (age 6 and up)

"B" Levels, Jr 2/3 B and higher must also be registered in a Technique and Progressions class.

"B" Levels, PI 1/2 B and higher must also be registered in our Stretch & Strength class.

"A" Levels, Jr 3/PI 1 A and higher, must be registered in a Technique and Progressions class; the Stretch & Strength program is optional.

DS Admin will place students in the appropriate levels.

BALLET COMBO: Pre-School (age 4 and 5 years)

RAD BALLET GRADES: Primary to Grade 8

VOCATIONAL PROGRAMS: Intermediate Foundation, Intermediate, Advanced Foundation, (Advanced 1, Advanced 2 is available semi-privately / privately)
All levels include a corresponding Pointe/Demi-Pointe class. Advanced Foundation and higher must also register for a separate Advanced Open Ballet Class where additional technique and Pointe training is reinforced. This Advanced Open Ballet class will be mandatory for all Higher level Vocational students and is optional for Intermediate. All Vocational students must also be registered in a ballet grade unless the student has successfully completed their Grade 8, RAD exam. Choreography is not offered in the regular Vocational Classes; any extra choreography will be at the teacher's discretion and will happen outside of regular classes.

LYRICAL: Classes will offer and explore different styles of Lyrical. The teachers will concentrate on perfecting and strengthening technique and also performance ability. An emphasis will be placed on musical interpretation and emotion. Please note that these classes may include more than one level of dancer and are available to **B levels: Jr 2/3 B and higher and A levels: Jr 3/PI 1A and higher. Students registering for Lyrical must also be registered in a yearly Jazz and Ballet program at Danscott.** Students will be placed in classes by their teachers and also according to age and their jazz/ballet level. Competition involvement will be determined by the teacher and studio director.

STRETCH 'N TUMBLE: This acrobatic and stretch program is for children age 5 and up who have had limited or introductory acro experience or who have completed our Stretch 'n Tumble programs in the past and are continuing to expand their acro skills. These students will be introduced to acrobatics and tumbling and also focus on flexibility. This class will be strictly for training purposes; choreography will not be offered.

ACROBATICS A / B : These programs are available to dedicated students who have mastered several acro movements and who are interested in developing and perfecting their acro skills further. Dancers must be interested in expanding their acro knowledge in all areas. Flexibility is also a focus for these classes. The division of these classes will be determined by the teachers and studio director after considering both age and ability. **A corresponding questionnaire regarding student's acro capabilities must be filled out at the time of registration as well as an Acrobatics Waiver and Release Form.**

ACRO INTENSIVE 1 / 2 / 3: Participation in these classes will be by invitation only from the Danscott teaching staff and studio director. Class placement will be determined after considering both age and ability. This program will run for the entire dance year and will be sure to encourage capable students to work hard on learning new acro and tumbling skills as well as perfecting existing tricks. Our goal is to use these skills to enhance any extra choreography that might be offered. **An Acrobatics Waiver and Release form must be signed when students register for this program.**

TECHNIQUE AND PROGRESSIONS (Junior 2/3 B Jazz and Higher & Jr 3/PI 1A Jazz and Higher): All tech/prog classes will inspire dancers to drastically improve their overall training by refining technique and placement necessary for their specific jazz level. Turns and jumps will also be a focus in this program. Appropriate tech/prog levels will be determined by the teachers and studio director.

CONTEMPORARY (Sarah Dolan)

DS is excited to announce that Sarah Dolan will be joining our regular teaching faculty this season! Sarah will be teaching all our Contemporary classes and we will be offering 2 levels in '20-'21. Sarah will be introducing the dancers to many creative new styles, all to enhance their overall dance experience. These programs will also include weekly conditioning as well as exciting new combinations. **Level One is available to PI 1/2 B and PI 2/3 B Jazz students and a Second level to Int 1 B, Int 1/2 B, Int 2 B and Int 3 B (Adapt) level Jazz students or Advanced Foundation Ballet levels and higher.** These programs will run all year long and involve choreography but competition involvement will be determined by Sarah Dolan and the studio director.

ADAPT EXAM PREPARATION FOR JAZZ /TAP:

These extra classes are for students in Jazz /Tap levels, who are invited by the DS teachers and are working towards a 2020 exam. These classes will only be offered for 6-8 weeks and will be completed before our Adapt exams in early December. Dancers will register for these programs in late September, through the studio office. Detailed information will be available from your teachers when dancing starts in the fall.

SPECIALTY CLASSES AVAILABLE

Specialty classes will be offered from September to June with the exception of Partnering, Hip Hop/Street Jazz, Stretch & Strength and Adult Stretch & Strength. Your teachers will ensure proper placement in all Specialty classes. Please note that each Specialty classes will include multiple dance levels, so are generally larger than regular classes. Choreography will not be offered in the Hip Hop/Street Jazz, Stretch & Strength, Adult Stretch & Strength or Partnering. If any extra choreography is made available for these programs, it will be at the discretion of the teachers and studio director and will be taught outside of regular classes.

Musical Theatre will involve choreography in the regular class time but competition involvement will be determined by the teacher and studio director.

An Adult Stretch & Strength is new to our DS programs in 20-21, check out the info below!

A. MUSICAL THEATRE

We will be working on different Jazz styles with a focus on improving performance ability, singing and acting, through Musical Theatre. All **students are required to take a Jazz class in conjunction with the Musical Theatre class.** This class is offered to students starting at the **Jr 2/3 B and Jr 3/PI 1 A and as high as Intermediate 3B levels of Jazz.** All grouping of classes will be determined by age, dance ability, experience and commitment. The musical theatre levels will be determined by the teachers and studio director and scheduled accordingly. Participation in competition will be at the discretion of the teacher and studio director.

B. HIP HOP / STREET JAZZ (This program will be offered as an 18 week Session, starting in Sept and will include 3 levels. See a summary of class dates and times when registering.)

These programs continue to be exciting for Danscott! Our hip hop/street jazz classes are available for dancers at a Junior Level, 6 years + or a Junior level of dance; dancers at a Pre-Int 1/2 B, Jr 3/PI 1 A and PI 2/3 B; and a third program for PI A, Int 1 B, Int 1/2 B, Int 2 B and Int 3B Jazz level. These hip hop/street classes are sure to deliver an exciting experience and will absolutely enhance your child's overall dance training. See our separate handout for more details as well as registration for dancers who are not already registered in a yearly program at Danscott.

C. STRETCH & STRENGTH (This program will be offered from Sept to the Spring Break, 2021.)

Body Conditioning for dance.....a class that will tone and stretch muscles as a means to improve our general technique and strength. We will work on whole body conditioning that will enhance your dancer's overall performance ability. This class will run from September to the Spring Break, 2021. **Jazz dancers in B levels, PI 1/2B and higher, must be enrolled in this program. This program is optional for A level dancers.**

We are very excited to announce that we will be adding an Adult class to this inspirational program. The class will follow an aerobic and muscle conditioning format, designed with adults in mind. Improve your balance, aerobic endurance, flexibility and muscle tone and join in the fun. This adult program will run from September 2020, stop during our Winter break and then run until our DS Spring Break, 2021.....don't miss out! See a separate Adult Stretch & Strength form for further information and registration.

D. PARTNERING / ADAGIO CLASS (Details of this program are to be determined.)

The emphasis for this program will be on instruction and performance experience in partnering and is sure to motivate and inspire us to reach new heights. This program will be offered providing sufficient participation. Dancers, who will be eligible to attend these classes, will be invited by the Danscott teaching staff and studio director only. Watch for further details in early September.

Pre-School Fun!

Sessional Programs for Children 3-4 years

Twinkle, twinkle, little stars.....Danscott is excited to offer sessional programs for our up and coming young stars. Need some fun and fancy for your child? New and exciting steps in every session! Our first session will begin in Sept and the classes will be scheduled for **Saturday** mornings or Friday afternoons. Our second session, will begin in January 2021 and finish mid March. A spring/summer session will be scheduled for April/ May. Details are available through the Danscott Office and also on our website.

For children 3-4 years, we offer a “Tiny Toes” program: a program which is a general introduction to dance, music and body movement. An experienced, mature instructor will be teaching our classes and we are sure that they will inspire and encourage our youngest stars!

A separate handout including detailed information and a registration form for this program is available on our website as well as the studio office.

PROPER DANCE ATTIRE

Dancers must be properly dressed for their classes. No extra clothing such as T-shirts, sweat suits, etc., is to be worn over dance clothing. All hair must be secured back (pony tail, bun, etc.). At the teacher's discretion, any dancer who does not follow the dress code will not be allowed to participate in their class.

PRE-JUNIOR AND JUNIOR JAZZ/TAP COMBOS: proper body fitting dance attire, black patent tap shoes (Capezio or comparable tap shoe, ballet slippers as for Ballet Combo/Primary for Jazz section)

PRE-COMPETITIVE JUNIOR DANCE: proper fitting dance attire, black jazz elasta booties

TAP: **Boys** - short sleeved T-shirt or tank and shorts or sports pants, tap shoes should be black
Girls - proper body-fitting dance attire; see below for Girls tap shoes.

Girls Tap Shoes: **Junior 1/2, Junior 2/3 B:** buckle tap shoes in the caramel color (Capezio) or Bloch Showtappers
Pre-Intermediate & Intermediate : black oxford tap shoes (lace up only; pull on tap shoes not preferred)

JAZZ: Proper body-fitting dance attire as listed above.

Boys (all levels): black jazz elasta booties

Jr 1/2, Jr 2/3 B, Girls: black jazz elasta booties (pull on oxford)

Jr 3/PI 1A - Pre-Intermediate A & B Girls: black jazz elasta booties (pull-on oxfords)

Intermediate Levels Girls: Appropriate jazz shoes or foot paws; check with your teacher.

***If you have a different type of tap or jazz shoe that you are currently using, please note that this is acceptable to start, but please purchase tap or jazz shoes as listed above when you are buying new ones. Questions; please check with a Danscott office representative by emailing the office.**

LYRICAL AND CONTEMPORARY: Body fitting dance attire and beige foot paws only.

BALLET COMBO: See the separate Ballet Attire sheet; also posted on our website.

BALLET GRADES AND VOCATIONAL LEVELS: See the separate Ballet Attire sheet; also posted on our website.

STRETCH 'n TUMBLE / ACROBATICS A and B /ACRO INTENSIVE: Body fitting attire and bare feet. *Please note that students are required to wear full length leggings, capri length shorts or longer shorts to mid thigh, to these classes. Hair must be secured back.

HIP HOP / STREET JAZZ: Any type of exercise wear, street runners.

STRETCH & STRENGTH: Proper dance clothing and appropriate shoes.

ADULT STRETCH & STRENGTH: any type of exercise wear and runners

DANCE CLASS VIEWING

Spectators will not be allowed to view regular lesson times, however: parents will be invited to view the last 15 minutes of dance classes in October, November, February and possibly March on scheduled viewing dates. The exact dates will be listed in the September newsletter. We ask parents not to open up viewing blinds without the consent of the teachers. Thank you.

DANCE EXAMS

ADAPT Tap and Jazz Exams

These exams will be scheduled for early December. Dancer's who will be participating in these exams, will be chosen by their teachers. Once these students have been selected, it is the parents and students choice to participate. There will be mandatory preparation classes scheduled for all selected students, to help prepare for these exams. A newsletter, with detailed adapt exam information, will be available in the fall from your teachers or studio office.

RAD Ballet Graded Exams

Ballet levels/grades at Danscott are scheduled for once a week. We supplement this training with second Ballet lessons, called Master classes for dancers who are working towards the possibility of a Royal Academy Ballet Exam. There will be ten Master classes for Grades Two to Eight and they will be scheduled automatically at the time of registration, unless otherwise notified. The Ballet Master classes will run from Sept and finish mid to end of Nov (10 weeks). The Master classes will automatically appear on your class notification letter that you receive by email during the summer. Once registration is confirmed for the Master classes, withdrawals from this program will not be accepted.

Please note that if we choose to offer a Grade One ballet exam in our 2020-2021 season, your teachers will communicate this and then arrangements will be made for Grade One Master classes as well.

All students and parents should note that if they choose not to participate in the Ballet Master classes, that your child will not be eligible or considered for a RAD Graded exam in 2021.

Our RAD Ballet exams will be held in early spring of 2021. Further Ballet information will be emailed from the office, in late fall.

REGULAR CLASS COMPETITION

Information / Policies

At Danscott, we are very proud to give many levels of dancers, which include numerous of our regular classes, the chance to participate in competition. We believe this unique opportunity is so very beneficial to the growth of all our students and has been an important building block in the success of our studio. If your child is involved in a competitive class, their participation and attendance to all competitions is **mandatory**. All information regarding competitions will be posted on the studio bulletin boards and our website as it becomes available in the fall. Decisions regarding participation will be made by the teachers and studio director and is based on student dedication and involvement. We strive to offer this opportunity when we feel it will be a fun and positive experience for all.

Parents with competitive students must also note that attendance to all classes after the Family Day weekend in February is extremely important; attendance leading up to and including the final two weeks before our first chosen competition is absolutely mandatory. Please note the 2021 Spring Break dates as the 2 lessons leading up to it, are mandatory. Failure to follow this guideline could have your child removed from participation in our first competition if it is in the best interest of their class and team mates. This decision will be made by the teacher(s) and studio director and will be final. Any competition entry fees paid as well as costume fees, would be forfeited. Your signed registration form confirms that you agree to these policies.

We will also advise you of our Stage Rehearsal dates as soon as they are available in the fall so you can track on your personal calendars; typically, this rehearsal is scheduled immediately before or after our spring break but again, you will be notified of exact dates in the fall. Attendance to this Stage Rehearsal is

mandatory for our competitive students so we strongly encourage our families to please make a note of this. Team participation is vital in order to have a successful competition experience.

If your child has had a poor attendance record in the past, the Danscott teachers will take a moment to chat with you at the time of registration and perhaps suggest an alternative solution. Attendance and dedication to your class or group is necessary in order to maintain our strong team philosophy.

EXTRA CHOREOGRAPHY FOR COMPETITION

All Extra Groups, Duets and Solos for any of our selected competitions, will be chosen by the teachers and studio director. All chosen participants, in any extra choreography, are required to be a registered Ballet student at Danscott for the entire year as well as a registered student in the discipline of dance that they are selected for.

Students, who are not able to attend a chosen Danscott competition, will not be invited to participate in any extra duets, trios, small or large group choreography.

Attendance to all extra rehearsals is imperative for involved students; please note that the attendance request as stated under the Regular Class Competition heading on previous page, also applies to all extra choreography.

All extra choreography, once selected, will be notified by an email from the studio office or contacted by a teacher, in the fall. The teachers base their decisions on attendance and involvement, dedication, performance with an emphasis on natural talent. We will do as many extra numbers as our studio space and teacher availability will allow; weekend availability from our students will be imperative.

Fees for extra choreography will be included in the notification letter/contract and also an understanding of commitment from all dancers once they confirm their participation. Failure to submit extra choreography fees or to follow team policies, could result in your child being withdrawn from a competition or event or the piece of choreography entirely.

SHOWCASE 2021 (Year End Recital)

We take pride in presenting an annual Showcase featuring all of our Danscott students.

SHOWCASE DATES: Friday and Saturday, June 4 and 5, 2021

DRESS REHEARSAL: Thursday, June 3, 2021

SHOWCASE LOCATION: University of Calgary Theatre

We present a Showcase including all the regular classes with the exception of Ballet Vocational Classes (including Demi Pointe/Pointe, Advanced Open), Technique and Progressions, Stretch 'n Tumble, Acro Intensive, Acrobatics A& B, Hip Hop/ Street Jazz, Stretch & Strength, Adult Stretch & Strength and all Sessional Classes. All other regular classes must attend our Dress Rehearsal on June 3 and also participate in both performances: Friday, June 4 at 6:30 pm and Saturday, June 5 at 1:00 pm.

The involvement of the extra choreography groups is determined by the Danscott management after considering the length of our Showcase. Due to the length of our Showcase, duets, trios and solos are not included in this performance unless otherwise determined by the studio director.

Information on a possible Saturday evening performance “**Show with a Twist**” will be communicated to all our parents in early spring of 2021.

DANCE COSTUMES

Please remember that we will make every attempt to keep the cost of costumes down, but we must also consider the rising cost of dance fabric and necessary supplies. We also order many costumes from the United States so our cost also depends on the value of our dollar and the cost of shipping costumes through customs. Props or set pieces that may be required to enhance choreography, are also factored into costume costs.

SHOWCASE COSTUMES: All costumes are chosen by the teachers. Parents are responsible for buying, altering slightly or enhancing if deemed necessary by the teacher. If you do not hand sew, please keep in mind that you may have to hire a seamstress for small alterations and consequently the price will be higher. **Approximate cost: \$100.00 - \$140.00.**

SPECIALITY / COMPETITIVE NUMBERS (Excluding Solos): These numbers usually require a more expensive costume and possibly larger props. **Approximate costume cost: \$145.00-\$240.00**

A costume brochure with detailed information and order form will be available for all our students in Sept. The Danscott office will be emailing this brochure to each of our families, please watch for it!

DANSCOTT STUDIO 2020-2021 CALENDAR

- 3-5** KICKSTART WORKSHOP
26 OPEN HOUSES:00-8:00PM
27 OPEN HOUSES:00-8:00PM
29 10:00AM-2:00PM OPEN HOUSE

August '20						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '21						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- 11-14** TEACHERS CONVENTION:
REGULAR CLASSES AND EXTRA
CHOREO TAUGHT
15 FAMILY DAY: REGULAR
CLASSES TAUGHT

- 7** LABOUR DAY - DANSCOTT
CLOSED
8 FIRST DAY OF REGULAR
CLASSES, SECOND BALLET
CLASSES START THIS WEEK
11 HIP HOP SESSIONS START
11/12 TINY TOES SESSION STARTS

September '20						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

March '21						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 26** LAST DAY OF STRETCH AND
STRENGTH
27 LAST DAY OF REGULAR
CLASSES BEFORE SPRING
BREAK *COMPETITIVE
REHEARSALS ARE MANDATORY
Mar 28 - SPRING BREAK
Apr 4

- 9** REGULAR CLASSES ONLY, NO
HIP HOP OR TINY TOES
10 REGULAR CLASSES ONLY,
NO TINY TOES
11 NO BALLET MASTER CLASSES
12 THANKSGIVING-DANSCOTT IS
CLOSED
31 HALLOWEEN: REGULAR
CLASSES TAUGHT

October '20						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April '21						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 5** FIRST DAY OF REGULAR
CLASSES
5 EASTER MONDAY: DANSCOTT
IS OPEN

- 6/7** LAST CLASS OF TINY TOES
SESSION
11 REMEMBRANCE DAY:
REGULAR CLASSES ONLY
22 LAST CLASS OF SECOND
BALLET
27 LAST CLASS OF HIP HOP
BEFORE BREAK

November '20						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May '21						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 21-22** VICTORIA DAY WEEKEND:
REGULAR CLASSES ONLY
24 VICTORIA DAY: DANSCOTT
IS CLOSED
31 LAST DAY OF
REGULAR CLASSES

- 19** LAST DAY OF REGULAR
CLASSES BEFORE WINTER
BREAK
Dec 20 - WINTER BREAK
Jan 3

December '20						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June '21						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 3** SHOWCASE DRESS REHEARSAL
AT UNIVERSITY OF CALGARY
THEATRE
4/5 SHOWCASE 2021!
9/10 OPEN HOUSE REGISTRATION
5:00-8:00PM
12 REGISTRATION 10:00AM-
2:00PM

- 4** FIRST DAY OF REGULAR
CLASSES
8/9 WINTER SESSION TINY TOES
STARTS, HIP HOP RESUMES

January '21						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

PAYMENT PROCEDURES

Danscott will be run on a post-dated cheque system. **During the third week of classes, which is the week of September 21 you must come in to the studio office, which is located in our third studio, to leave your post-dated payments. If you registered in June, July or early August, you will receive a detailed fee statement with your dance class schedule by email. If you register in late August or September or have made changes to your dancer's schedule by adding or deleting classes, you will be emailed a new statement in Sept.** Please note that your post-dated cheques should be dated the 1st of September, October, November, December, 2020, and January, February, March, April and May 2021, made payable to Danscott Studio. The September cheque will cover your monthly cost to dance for September, 2020 and also the final 4 weeks of dance, in our calendar year.

PLEASE NOTE: There will be a **\$30.00 service charge** for any returned or NSF cheques submitted or any fees that are submitted late or past deadlines. Delinquent accounts, past 30 days will result in a service and/ or interest fees being attached as well as could result in your dancer being removed from our programs.

New at Danscott.....we are in the process of implementing an online registration and payment process. We will post all information and details once the site is live.

We are also pleased to announce that Danscott Studio will continue to accept credit card payments for lesson fees only. This service will be available to our families in September; detailed information will be available from our studio office.

Arrangements for e-transfers can also be made with the Danscott Admin for monthly tuition fees only; see an office representative for details.

WITHDRAWAL POLICIES

Withdrawals will not be processed for any dancer withdrawing from any dance program or class after November 30, 2020 and as outlined below, a written notice of withdrawal must be submitted to Danscott Studio, no later than November 1, 2020. Please note that there are no withdrawals accepted from any of our Sessional Programs at anytime: Hip Hop/Street Jazz, Stretch & Strength, Adult Stretch & Strength, Ballet Master Classes and Tiny Toes.

Following the above November time line for withdrawals, a one month written notice is required if a student wishes to withdraw or terminate a class or classes and reimbursement will be calculated from the 1st of the month, following notice. If a dancer wishes to terminate all classes by the November 30 deadline, a minimum of one month's written notice, by November 1, is also required.

Possible reimbursement or refunds will be calculated and refunded accordingly.

Families are reminded that discipline deposits that are received at the time of registration are also non-refundable, if students are withdrawing. There will also be an administration fee that is added when processing any withdrawal or refund.

Letters of withdrawal may be given directly to a studio representative at the DS office or emailed to danscottoffice@shaw.ca.

VERBAL NOTICE OF WITHDRAWAL WILL NOT BE ACCEPTED

Parents should note that there will be no refunds issued for missed classes under any circumstances.

Costume Deposits: As our costume deposits are collected and submitted to our broker early in the fall, any students dropping a class or classes after Oct 15, 2020, will not be eligible for any costume refunds.

CONTACT / COMMUNICATION GUIDELINES

We will be attempting to communicate through email, therefore your email addresses on your registration forms are very important. Please keep us informed of any email address changes throughout the year. The DS office will open on Tuesday, Sept 8 and office hours will be posted on our bulletin boards and as well as listed on our website. Families can contact our office staff at anytime by emailing danscottoffice@shaw.ca.

Take a look...important guidelines for our Team!

Please see the following pages for our Policies and Procedures that will help guide us to work as a Team and build positive images of ourselves, our children and Danscott Studio.

POLICIES AND PROCEDURES FOR PARENTS/GUARDIANS AND STUDENTS OF DANCOTT STUDIO

Danscott teachers are committed to offering all students the best dance education possible and to that end, they occasionally have to make difficult decisions. With that in mind, we would ask that all communications between parents/guardians and students and Danscott teachers and staff, both verbal and written, remain respectful. By signing and submitting your child's/children's registration forms for 2020-2021, parents/guardians and students are agreeing to all Information, Policies, Procedures and Conduct Guidelines as listed in the Policy Handbook. Please see below for a reminder of our defining outline:

- Parents/Guardians and students agree to abide and respect all policies and procedures set forth in the Danscott Policy Handbook and all future newsletters or correspondence from Danscott.
- Parents/Guardians understand that children exhibiting inappropriate behavior will be removed from our dance classes. Parents/Guardians agree to partner with Danscott Faculty to resolve behavioral issues so their child/children can return to class promptly.
- Parents/Guardians and students are expected to respect all Danscott Faculty. Parents/Guardians will not interact with anyone at Danscott Studio in a manner that is intended to provoke hostility. All concerns should be voiced through the Danscott Office Staff and they will facilitate a response from involved parties within 5 business days.
- Parents/Guardians must not enter the teaching space or dance studios, uninvited by the teacher or assistant at anytime; including before, during and after regular teaching hours.
- Parents/Guardians must supervise their children while waiting at the studio to ensure that they do not disrupt classes, injure themselves or fellow dancers or cause undo mess or havoc. Parents/Guardians accept full responsibility for any damages created by unsupervised children.
- Parents/ Guardians recognize that Danscott classes operate in the safest manner by trained dance teachers and assistants. Parents/Guardians agree that their child/children are in good physical condition to participate in our dance programs and will disclose all pertinent medical information, allergies and/or injuries in a timely fashion. There are dancers at the studio with potentially life-threatening allergies to peanuts and nuts. Any peanut butter or nut products are absolutely prohibited.
- Parents/Guardians will inform Danscott Faculty of any extended vacations or absences which will affect their child/children and their dance program. This is especially vital when choreography starts in late fall. Parents agree to the guideline listed under our Competition information regarding attendance to all classes or rehearsals.
- Parents/ Guardians agree to pick up their child/children in a timely fashion. Students who are left unattended after their class/classes are not the responsibility of Danscott. The studio is opened Monday- Sunday, only 20 minutes before classes. Teachers will lock up the studio within 10-15 minutes at the end of the day; students must be picked up within this time frame. Failure to pick up within the time frame could result in a fee to cover the instructor's time.
- Parent/Guardians agree to stay current on studio happenings, performances, exams and competitions.
- Parents/Guardians and students understand that it is their responsibility to locate lost items in our Lost and Found. Unclaimed items will be donated to charity, throughout the year.

Parent/Guardian and Student Code of Conduct:

Honesty and integrity is expected at all times from Parents/Guardians and students.
Parents/Guardians and students must demonstrate respect for faculty and staff at all times.
Parents/students will respect and follow the advice and direction provided by teachers and staff.
Parents/Guardians must be supportive of their child's/children's efforts, inside and outside of dance class.
Parents/Guardians must appreciate that children participate in dance for their own enjoyment.
Parents/Guardians must teach their children respect for other students, their teachers, assistants, examiners and adjudicators. Children learn from you and will follow your example.
Parents/Guardians and students must act appropriately while participating on our Social Media platforms.
Danscott reserves the right to dismiss a student from our studio for inappropriate behavior from a parent/guardian. Any reimbursement of regular class fees would follow our withdrawal and refund guidelines as outlined under Payment Procedures. Competition, Exam, Choreography, Costume and Extra Lesson or Exam Preparation fees or other related costs, would be non-refundable.

Parent/Guardian and Student Pledge:

To exhibit exemplary behaviour at the dance studio and all related performances.
To control personal emotions and to be considerate at all times.
To not make disparaging or negative remarks of any type with regards to costumes, Danscott teachers or staff, choreographers, choreography placement, other parents or other studios.
To not make judgment on my own child's performance or another team mate but to always be there to support them.
To allow a 24 hour waiting period before contacting the Danscott Office regarding a concern and to realize that the office or faculty will respond in a timely fashion.
To always direct any and all inquiries directly to the Danscott Studio Office before an individual teacher or staff member.

I/ We agree to this Pledge and will conduct myself/ourselves according to the Principles and Policies of Danscott Studio. Failure to comply with this pledge could result in removal of your child from a Danscott event or program.

DANSCOTT STUDIO
17, 28- 735 Ranchlands Blvd. NW, CALGARY
Website: www.danscottstudio.com

REGISTRATION FORM 2020/2021

Student's Full Name _____

Address (including Postal Code) _____

Student's age as of Sept 1, 2020 _____

Student's Birth Date: Month: _____ Day: _____ Year: _____

School Grade (Sept. 2020) _____ Pre-school (Sept. 2020) _____

Mother's Name and Contact Info including email and phone: _____

Father's Name and Contact Info including email and phone: _____

Please highlight or circle the type(s) of dancing that you are registering for.

When signing your registration form, you are agreeing to your selection of classes.

Please see the next page for information regarding discipline deposits and registration fees required.

BALLET (Primary – Grade 8) _____

Ballet Master Classes (Gr 2-8) _____

BALLET COMBO _____

PRE-JR JAZZ/TAP COMBO _____

JUNIOR JAZZ/TAP COMBO _____

PRE-COMPETITIVE JUNIOR DANCE _____

TAP _____

JAZZ _____

TECH & PROGRESSIONS (Jr 2/3B and Jr 3/PI1 A and up) _____

STRETCH & STRENGTH (B Levels, PI 1/2B and up/ A Levels Optional) _____

ADULT STRETCH & STRENGTH (see separate handout) _____

LYRICAL (J 2/3 B and Jr 3/PI 1 A and up) _____

STRETCH 'N TUMBLE _____

ACROBATICS A, B _____

ACRO INTENSIVE (By invitation only) _____

MUSICAL THEATRE (Jr 2/3 B and Jr 3/PI 1 A and up) _____

CONTEMPORARY (PI 1/2 B, PI 2/3 B and Int 1 B and up) _____

HIPHOP/STREET JAZZ (3 levels) _____

PARTNERING (by invitation only) _____

VOCATIONAL BALLET LEVELS (levels include the corresponding Pointe/Demi Pointe class/ Advanced Open)

INTERMEDIATE FOUNDATION /Pointe/Demi-Pointe _____

INTERMEDIATE /Pointe/Demi-Pointe _____

Advanced Open is optional for Intermediate _____

ADVANCED FOUNDATION /Pointe/Demi-Pointe/ Adv Open _____

ADVANCED ONE /Pointe/Demi-Pointe/Adv Open _____

ADVANCED TWO (to be determined) _____

Please list the number of completed years of dance training and exam levels passed for each subject and the studio where you had your training. (Do not include training prior to 4 years of age.) If you are presently a Danscott student, please give the titles of your class dances from 2019- 2020.

BALLET (Grades and Vocational) _____

TAP _____

JAZZ _____

OTHER FORMS _____

ADAPT (Tap and Jazz) Exams Completed: _____

BALLET (RAD) Exams Completed: _____

Discipline Deposits Required

To more effectively manage the organization of the dance classes, a **\$35.00** deposit is being assigned to each discipline that you register for, per child. The discipline deposit will be credited to your account and appear on your dance statement. Discipline deposits are non-refundable after registration is received.

Number of disciplines _____ **X \$35/discipline = \$** _____

Registration Fees Required (includes GST; registration fees are non-refundable after registration is received)

There is a mandatory registration fee of **\$31.50** per child (payable at the time of registration): _____

Discipline deposits and registration fees must accompany this form; all amounts include GST. Cheques are to be made payable to Danscott Studio.

After registration forms are received, the withdrawal from any class must follow the guidelines set out in the Policy Handbook.

WAIVER AND RELEASE: I and my child do hereby release, indemnify, and hold harmless Danscott Studio, its employees, agents, instructors, volunteers, Alexandra Ford and Gail Scott from any claims of any nature, including claims for negligence and/or breach of contract which I or my child may have as a result of participation. I and my child recognize and acknowledge that dancing and dance instruction involves inherent dangers, including injury. I and my child do hereby assume all risks and hazards incidental to this activity and hereby waive any and all claims I, and my child, may have against the aforementioned organizations and individuals. Payment of this registration fee is an acknowledgment of any and all risks involved in this activity and a waiver of any and all claims. In case of accidents or sickness, I consent to emergency medical care for my child/myself to be provided by ambulance or hospital personnel. I acknowledge the contagious nature of COVID-19 and other contagious diseases and viruses and voluntarily assume the risk that I and/or my children may be exposed to or infected by COVID-19 by attending and participating and that such exposure or infection may result in personal injury, illness, permanent disability and death. I understand that the risk of becoming exposed to or infected by COVID-19 and other contagious diseases and viruses may result from the action, omissions or negligence of myself and others, including but not limited to, employees, sub-contractors, volunteers and program participants and their families. I and my child also agree to all information as outlined in the Danscott Policy Handbook, including Policies and Procedures and all future Danscott Correspondence. All photos/videos taken at Danscott Studio or any Studio Event, are the property of Danscott Studio and may be used for any type of promotional materials.

Parent/Guardian Signature _____ **Date** _____

